

WATERBEACH PARISH COUNCIL
FINANCE COMMITTEE – 29 July 2020

REVIEW OF FIRST QUARTER FINANCIAL YEAR FIGURES

The majority of the items below show overspends. It was a quieter than normal first quarter owing to the onset of the Covid 19 pandemic and as can be seen in the accompanying flex budget, there was no spend at all on many budget line items. Where this was the case they are not reflected in the table below unless there is a further specific comment to make.

While it is already apparent that there may need to be some virement between budget headings to even out over/under spends, firm proposals will be made in October in the light of the Q2 figures.

BUDGET HEADING	Variance (rounded)	COMMENT	Likely candidate for reprofiling post Q2?
Telephone and internet	£35over	Web hosting subscription payment made for the year	Maybe
Election costs	No spend	Govt regulations now prevent any elections until May 20201	Yes. Not needed
Newsletter	No spend	Beach club plans uncertain. Risk around volunteers delivering during pandemic	Yes – possible reduction
Cemetery grass cutting	Showing no budget	Needs correcting – budget of £2,500 was assigned	Review once correction to Scribe made
Library rent	0.00	No charge to be made for Q1	Possible decrease
Office maintenance	£724 over	Roof repair.	Yes – increase
Recreation Ground water	£625.45 over	Oct-April bill (£387.23) inadvertently entered twice – corrected on Scribe but still showing on flex budget sheet	Unlikely – current figure covers 6 months
Office IT	£182 over	Annual Scribe package licence. Zoom subscription not budgeted for	possibly
Office Cleaning	£112 under	Reduced frequency	Possibly as this is for office only
Staff salaries	£9,235 under	Vacancies to be filled	Probably – review Q2
PPE	£37 over	Supplies harder to source and costs increased due to Covid 19 pandemic	Yes – increase likely
Play area maintenance	£383 under	Proprietary items totalling over £1000 on order	Not sure yet. Covid 19 affects this too
Chittering maintenance	No spend	Awaiting date for fence and gate replacements. Multiplay and shortcomings need addressing, also surfacing	Possibly

BUDGET HEADING	Variance (rounded)	COMMENT	Likely candidate for reprofiling post Q2?
S106 payments	Variance showing as no figs entered	Reconditioned gang mowers	All the S106 headings need to be separately reviewed
Cricket club rent	No income	Covid 19 has prevented fixtures this season	Yes – no income due
Sports pavilion cleaning	No spend	More stringent requirements to meet Covid needs may apply once pavilions are open up	Possibly
Street lighting	£29.68 over	Use since Jan 2020 not yet billed for.	Possibly – review once next bill in

Parish Clerk